

1. Policy

JMCO is committed to taking all reasonable steps to safeguard the health and safety of everyone affected by its activities, in particular the young members of the orchestra.

We rely on other organisations playing their part such as Barrow Village Hall (BVH), concert venues plus individuals taking responsibility for their own health and safety.

2. Aims

JMCO aims to have:

- Risk assessments carried out as required *and adhered to by members*.
- Basic first aid kit & fire equipment available at rehearsal and concert venues¹.
- Parental permission to administer first aid and information from parents of any medical conditions.
- Emergency contacts kept and available at rehearsals and concert venues.
- Reporting and investigation of health and safety incidents. .
- *Adequate liability insurance provision*.

3. Responsibilities

- JMCO Committee will ensure:
 - Risk assessments are completed.
 - First aid kit and Accident Book to be kept with Refreshment Box in the kitchen and placed on the kitchen counter during all rehearsals.
 - It will be taken to all concert venues Fire equipment available at all venues.
 - System is used for parental permission for first aid/medical conditions.
 - Incidents are recorded in HSE Accident book & investigated.
 - JMCO Membership Secretary will ensure the emergency contact list remains current and parental permissions are recorded.
 - JMCO Director of Music/Introductory Orchestra Lead will inform players of HSE requirements (emergency action in case of fire or accident and/or risk assessment requirements) regularly and will ensure these are adhered to by players.
 - JMCO Players will comply with any HSE instructions / advice.
-

- JMCO Concert managers will ensure any electrical equipment used is PAT tested.
- JMCO Committee Members will ensure accidents are immediately recorded in JMCO Accident Book and all necessary parties are informed.

4. Exclusions

Exclusions are:

- Travel to and from venues
- Players not observing HSE rules as set out in the JMCO Risk Assessment document
- Health related issues not reported by parents
- Consequence of any event not reasonably expected to have been foreseen.

5. Training

JMCO Safety Policy will be available on the website. HSE specific training shall be given if deemed necessary by the JMCO Committee.

6. Approval, Review, Document Control

The HSE Policy shall be reviewed and updated annually on the website.